

EMPLOYEE CANDIDATE CLARIFICATION TEXT

(Regarding the Processing of Personal Data)

This Clarification Text has been prepared within the scope of the Personal Data Protection Law No. 6698 (“KVKK”) by **KYASS TEKSTİL SANAYİ VE DIŞ TİCARET ANONİM ŞİRKETİ** (“KYASS Tekstil”), in its capacity as the data controller, for the purpose of informing data subjects whose personal data are processed as employee candidates.

1. Processed Personal Data and Purposes of Processing

Your personal data shared by you as an employee candidate, including:

- Identity and contact information,
- Education information, professional experience, qualifications and competencies,
- Curriculum vitae (CV) information,
- Reference information,
- Information related to salary and fringe benefit evaluations

are processed for the following purposes:

- Evaluating your suitability for the position applied for,
- Planning and conducting recruitment processes,
- Carrying out communication activities,
- Conducting reference checks,
- Making evaluations regarding salary and fringe benefits,
- In case the recruitment process results negatively, evaluating your application for potential suitable positions that may arise in the future.

2. Method of Collection and Legal Grounds for Processing Personal Data

Your personal data are collected through:

- Written or electronic job application forms,
- Career platforms,
- E-mail, telephone and similar communication channels

by means that are wholly or partially automated or non-automated.

Your personal data are processed based on the legal grounds specified in Article 5 of the KVKK, including:

- Being directly related to the establishment of a contract,
- The legitimate interests of the data controller in meeting the company's need for qualified workforce and increasing operational efficiency.

3. Transfer of Personal Data

Your personal data may be transferred, in accordance with Article 8 of the KVKK:

- For the resolution of legal disputes,
- For the fulfillment of obligations arising from legislation,

to authorized public institutions and organizations and judicial authorities upon request, and additionally, as part of the job application process and within the scope of pre-contractual negotiations, to the persons you have indicated as references.

4. Retention Period of Personal Data

Personal data of employee candidates are retained for a period of 1 (one) year following the completion of the application process. Upon the expiration of this period or in the event that the purpose of processing ceases to exist, personal data are deleted, destroyed or anonymized in accordance with the KVKK and the relevant legislation.

5. Your Rights Under the KVKK

Pursuant to Article 11 of the KVKK, you have the right to:

- Learn whether your personal data are processed,
- Request information regarding the processing if your personal data have been processed,
- Learn the purpose of processing and whether they are used in accordance with their purpose,
- Know the third parties to whom your personal data are transferred domestically or abroad,
- Request correction of incomplete or inaccurately processed personal data,
- Request deletion or destruction of personal data in accordance with the KVKK,
- Request notification of such correction, deletion or destruction to third parties to whom personal data have been transferred,
- Object to the occurrence of a result against you by means of analysis of processed data exclusively through automated systems,

- Request compensation for damages in case you suffer damage due to unlawful processing of personal data.

6. Application Method

You may submit your requests regarding your rights under the KVKK in writing to our Company pursuant to Article 13 of the KVKK. You may also submit your requests through the “KVKK Data Subject Application Form” prepared by KYASS Tekstil. The relevant form is available on our Company’s website and may also be provided to you upon request.

CONTACT INFORMATION

Data Controller:

KYASS TEKSTİL SANAYİ VE DIŞ TİCARET ANONİM ŞİRKETİ

Contact Link:

<https://kyass.com.tr/iletisim>

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