

SUPPLIER CLARIFICATION TEXT

(Regarding the Processing of Personal Data)

This Clarification Text has been prepared within the scope of the Personal Data Protection Law No. 6698 (“KVKK”) and the Communiqué on the Procedures and Principles to Be Followed in Fulfilling the Obligation to Inform, by **KYASS TEKSTİL SANAYİ VE DIŞ TİCARET ANONİM ŞİRKETİ** (“KYASS Tekstil”), in its capacity as the data controller, for the purpose of fulfilling the obligation to inform regarding the processing of personal data of suppliers, supplier representatives and supplier employees.

1. Processed Personal Data and Purposes of Processing

Personal data processed within the scope of supplier relationships include:

- Name and surname,
- Turkish ID number (in cases such as invoicing, tax procedures, etc.),
- Company title, tax number, trade registry information, authorized representative information,
- Contact information (telephone, e-mail),
- Vehicle license plate information,
- Facility entry–exit records,
- Security camera recordings,
- Health reports, risk assessments, training participation forms and certificates obtained within the scope of occupational health and safety

These data are processed for the following purposes:

- Conducting supplier relationship processes,
- Planning and executing contractual processes,
- Ensuring facility and workplace security,
- Conducting occupational health and safety processes,
- Fulfilling obligations arising from legislation,
- Resolving legal disputes.

2. Method of Collection and Legal Grounds for Processing Personal Data

Your personal data are collected through:

- Written and electronic contracts,
- Visitor and entry-exit registration systems,
- Camera recording systems,
- Electronic mail, physical documents and digital platforms

by wholly or partially automated or non-automated means through executed contracts, camera systems and similar tools.

Your personal data are processed based on the legal grounds specified in Article 5 of the KVKK, including:

- The necessity for the data controller to fulfill its legal obligations,
- Being directly related to the establishment or performance of a contract,
- The legitimate interests of the data controller such as ensuring supply chain management, increasing operational efficiency and maintaining business continuity.

3. Transfer of Personal Data

Processed personal data may be transferred, in accordance with Article 8 of the KVKK:

- For the resolution of legal disputes,
- For responding to requests of authorized public institutions and organizations,

upon request, to authorized public institutions and organizations, audit firms, software/infrastructure providers and judicial authorities.

4. Retention Period of Personal Data

Personal data processed within the scope of supplier relationships are retained for a period of 1 (one) year, limited to the periods stipulated in the relevant legislation and the purposes of processing. Upon the expiration of this period or in the event that the purpose of processing ceases to exist, personal data are deleted, destroyed or anonymized in accordance with the KVKK and the relevant legislation.

5. Your Rights Under the KVKK

Pursuant to Article 11 of the KVKK, you have the right to:

- Learn whether your personal data are processed,
- Request information if your personal data have been processed,
- Learn the purpose of processing and whether they are used in accordance with their purpose,
- Know the third parties to whom your personal data are transferred domestically or abroad,
- Request correction of incomplete or inaccurately processed personal data,
- Request deletion or destruction of personal data in accordance with the KVKK,
- Request notification of such transactions to third parties,
- Object to the occurrence of a result against you through analysis of processed data exclusively by automated systems,
- Request compensation for damages in case you suffer damage due to unlawful processing of personal data.

6. Application Method

You may submit your applications regarding your rights under the KVKK through the “**KVKK Data Subject Application Form**” prepared by **KYASS Tekstil** or in writing via the contact information provided below.

CONTACT INFORMATION

Data Controller:

KYASS TEKSTİL SANAYİ VE DIŞ TİCARET ANONİM ŞİRKETİ

Contact Link:

<https://kyass.com.tr/iletisim>

Address:

İsmet Paşa Organized Industrial Zone, 2nd Street, No: 4/A, Kapaklı / TEKİRDAĞ

Registered Electronic Mail (KEP):

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